*Completed forms (in Word or PDF format) and enquiries should be directed to:*

*the Executive Officer, Wildlife Ethics Committee (WEC) at:* *DEW.WildlifeETHICSCommittee@sa.gov.au*

***Please do not use this form for standard biological/fauna surveys.***

|  |  |
| --- | --- |
| **Title of Project** |       |

|  |
| --- |
| **WEC Use Only** |
| Date Received: |  |
| Project number |  |
| Revision number |  |
| Date of WEC meeting for consideration |  |

Section A - Administrative Details

|  |  |
| --- | --- |
| **Primary Investigator Information** | *This is the person who takes primary responsibility for the project and the animals used. Students cannot be Primary Investigators.* |
| Investigator’s name (include title) |       |
| Investigator's Institution (or Company) and Department |       |
| Investigator’s contact details (including After Hours) | Email |       |
| Phone |       |
| Mobile |       |
| Correspondence to |       |

|  |  |
| --- | --- |
| **Co-investigator Information** | *The Co-investigator is the person who would assume the role of the Primary Investigator if that person were unavailable.* |
| Co-investigator’s name (include title) |       |
| Co-investigator’s Institution (or Company) and Department |       |
| Co-investigator’s contact details (including After Hours) | Email |       |
| Phone |       |
| Mobile |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Person or organisation named on the Licence for Teaching, Research or Experimentation involving animals | Name |       | *The licence holder may be the Primary Investigator, or the licence may be in the name of the organisation which employs the Primary Investigator.* |
| Licence number |       |
| Expiry date |       |
| *The Code requires that a change in Primary Investigator must be approved by a meeting of the WEC and the project must cease until that approval is given. If the Co-investigator is working under the same licence and is approved as part of the original application, only a minor amendment is required should that person have to take over the project. This can be done out of session by the Executive Subcommittee of the WEC.* |

|  |  |
| --- | --- |
| Expected date for animal use to begin? |       |
| Expected date for animal use to end? |       |
| Project duration? |       | *Approvals may only be issued for a maximum period of three years.* |
| Does this application relate to a previously approved Protocol? | [ ]  Yes [ ]  No |
| If so, what was the previous approval number(s) |  |
| Have reports on this project(s) been lodged? | [ ]  Yes [ ]  No |
| Does this project involve any of the following: | [ ]  Honours Student [ ]  Masters Student [ ]  PhD Student | *Reminder: All Honours/Masters and PhD studies must be approved by the WEC. The Primary Investigator must be the degree candidate supervisor.* |
| Funds Source (Grant ID is applicable) |  |
| Approval to share information | By submitting this application, I approve that it, and any information relating to it can be shared with South Australian Animal Ethics Committees and the Animal Welfare Unit within the Department for Environment and Water, on a confidential basis, for the purposes of administration, approval and monitoring.[ ]  Yes |
| Declaration of interest | Is there any actual or potential interest, (financial, professional or personal) by any research/team member involved in the project that may affect judgements and decisions regarding the wellbeing of the animals involved? See Code [Clause 2.7.4.21](https://www.nhmrc.gov.au/about-us/publications/australian-code-care-and-use-animals-scientific-purposes)[ ]  Yes [ ]  NoIf yes, outline the potential and any steps to be taken to ensure the ethical integrity of the project.  |

Section B – About the Project

**1. Short lay summary. (Maximum 100 words)**

*A lay summary is a brief summary of a research project that is used to explain complex ideas and technical and scientific terms to people who do not have prior knowledge about the subject.*

**2.** **Provide a lay description of the project and its aims, and its hypothesis.**

Section C - Detailed Description of What Will Happen to the Animals

**3. Using lay language describe what happens to the animals from the time they are obtained until the time the project is completed.**

*This is to include catching, handling, marking, transport, sampling, release and/or humane killing (e.g. for voucher specimens). Provide a clear step-by-step description outlining the whole proposal, with the details of each step provided sequentially.*

**4. Where will the procedures/use of animals take place? (If more than one location is to be used, please attach a map and clearly explain what will happen at each different site)**

*Attach a map of the area to be surveyed or describe the location e.g., area of X km square located south of YYYY.*

|  |  |
| --- | --- |
| **Procedure/Use of Animals** | **Locations (Nearest Named Place)** |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |

**5. What will happen to the animal at the end of the project?**

*If it is to be killed, what method is to be used? (Do not include collection of museum specimens here).*

|  |  |  |
| --- | --- | --- |
| **Animal** | **Fate** | **Method (if Killed)** |
|       |       |       |
|       |       |       |
|       |       |       |

Section D - Capture and Use of Wildlife

*Please answer each question in detail. It is not sufficient to enter ‘as per Standard Operating Procedure (SOP) – refer to attachment’. You must describe your procedures. If a SOP or advisory document is available, use your application to note that it has been consulted and your approach is compatible with those guidelines or explain why you need to deviate from any standard approach.*

**6. What type of survey methods will be used?**

*Select one or both of the options below.*

**Non-capture survey method** [ ] *complete table below.*

 *NOTE: if the project* ***only*** *involves methods that are shaded in the table you do not require WEC approval.*

**Capture survey method** [ ] *move to question 7.*

|  |  |  |
| --- | --- | --- |
|  | **Non-capture method** | **Provide details of method. Include how animal wellbeing impact will be minimised.** |
|[ ]  Songmeters or other auditory acoustic recorders | Not required |
|[ ]  Anabat detectors and other ultrasonic recorders | Not required |
|[ ]  Visual signs, scat collection, sand plots, eDNA | Not required |
|[ ]  Remote cameras - without lures | Not required |
|[ ]  Use of thermal/night vision equipment – i.e. not bright spotlights | Not required |
|[ ]  Measuring dens/burrows | Not required |
|[ ]  [Hair tubes](https://cdn.environment.sa.gov.au/environment/docs/wec-collection-of-hair-and-feather-samples.pdf)  |  |
|[ ]  Detection dogs |  |
|[ ]  Call playback |  |
|[ ]  Remote cameras – with lure e.g. bait/scent/drift fence  |  |
|[ ]  Spotlighting |  |
|[ ]  Optical fibre scope/burrowscope |  |
|[ ]  Nest box/hollow observation |  |
|[ ]  Tile grids observations |  |
|[ ]  Observations from a drone/aircraft/watercraft |  |
|[ ]  Other non-capture methods (please list) |  |

*If you are* ***only using non-capture methods*** *outlined in the table above, move to Section F.*

Capture Methods

**7. What types of traps will be used? Describe these in full, including dimensions.**

*For standard commercially produced traps simply state the maker and model of each trap type. Where the trap is not commercial or a standard device, please describe it in full (append photograph or diagram).*

**8. How many traps will be set and over what period of time?**

**9. How often and at what times will traps be checked and/or cleared?**

*Please refer to the WEC* [*Use of live traps to capture terrestrial vertebrates policy*](https://cdn.environment.sa.gov.au/environment/docs/wec-use-of-live-traps-capture-vertebrates-gen.pdf)

**10. How will the traps be identified, and their locations recorded?**

**11. How will distress and death of trapped animals be minimised?**

*For example, stress, starvation, dehydration, hot, cold or wet weather etc. Please state climatic extremes or other factors that would require trapping to cease.*

**12. What precautions will be taken to protect animals from climate extremes?**

*For example, what are the minimum and maximum temperatures animals will be captured? What climatic extremes or other factors would require trapping to cease i.e. heavy rain and flooding?*

**13. How will predation of trapped animals be minimised?**

*Including other reptiles or mammals, ants, crows etc.*

**14. How will traps be inactivated when not in use, and deactivated when no longer required?**

**15. Describe your procedures and timing of the release of captured animals?**

*Take into account the reproductive biology of the species and any special considerations given to nocturnal animals.*

**16. If bait is used or food/water provided in traps give details.**

**17. What is the maximum number of traps each team leader will have responsibility for within a trapping period? How many assistants will provide support?**

*Please provide an estimate so that the workload can be demonstrated to be consistent with good monitoring of animal welfare.*

**18. Describe any other methods to be used for capture.**

*For example, mist netting, spotlighting, and hand foraging.*

**19. What will be done if more animals are caught than expected?**

**20. How will the potential impact on dependant young be reduced?**

**21. What will happen to non-target animals caught (if applicable)?**

**22. What will happen to any feral/pest animals caught (if applicable)?**

*The WEC recommends that where practical and safe, feral animals can be euthanised by an appropriately trained assistant instead of released. This is not expected where the feral animal is being monitored as part of the research.*

**23. How will you dispose of any carcasses?**

**24. What established standard operating procedures or recognised guidelines (relevant to animal welfare) will be followed?**

*Attach a copy of any relevant documents at the end of this document.*

*Refer to* [*Wildlife Ethics Committee policies*](https://www.environment.sa.gov.au/topics/science/science-research/policies-for-wildlife-research)

**Collection of Museum Voucher Specimens**

*If you are not collecting museum voucher specimens, move to Collection of biological samples question 32.*

**25. What species and numbers of whole animals will be retained as museum voucher specimens?**

**26. What consultation has been undertaken with the Curators from the SA Museum?**

**27. Explain why the collection of these voucher specimens is necessary.**

**28. Describe the method of euthanasia for animals that are selected as voucher specimens.**

**29. How will the animals be preserved? Provide details.**

*For example, in formalin, liquid nitrogen, ethanol or ethanol/saline.*

**30. Will other samples (e.g., tissue; hair) be collected as an alternative to whole animals?**

*If yes provide further details in questions 30.*

**31. Where will the voucher specimens be lodged?**

*If not the SA Museum, please state which institution the specimens will be lodged.*

Collection of Biological Samples (e.g., hair, tissue, blood etc.)

*If you are not collecting biological samples, move to Anaesthesia or sedation question 40.*

**32. If you are collecting samples, what samples (including blood, tissue, hair, feather, swab etc.) will be collected for what purpose and how will these be taken?**

**33.** **What size/volume/amount of sample will be collected from each individual animal? For blood, express this as a percentage of the animal's circulating blood volume.**

**34. What blood/tissue collection route, needle size, technique(s) and equipment will be used?**

**35. How often will each individual animal be sampled?**

**36. How will pain during the procedure be minimised?**

**37. How will the risk of infection at the site be minimised?**

**38. How will animals be restrained during handling and/or sampling? (Outline anaesthetic procedures if applicable)**

**39. If restraint is required before an anaesthetic takes effect, how will this be achieved?**

**Anaesthesia or Sedation**

*If you are not anaesthetising or sedating animals, move to Transporting Animals question 45.*

**40. Outline your intended method to sedate/anaesthetise the animal.**

*For example, intramuscular injection while held in a calico bag by an assistant.*

**41. How will the animal be monitored (while restrained; during anaesthesia; during recovery)?**

*Attach your Monitoring Record Sheet at the end of this document.*

**42. Where will the animal recover from any anaesthetic/sedative?**

**43. What special considerations will be taken into account while the animal is recovering?**

*For example, predators, excessive heat or cold, protection from other animals, care of pouch young.*

**44. What steps will be taken to ensure that the animal is recovered sufficiently from any anaesthetic/sedative** **prior to release?**

Transporting Animals

***If you are not transporting animals to a base camp or another location for measuring or treatment, move to Identification of Individual Animals question 52.***

*In this section briefly outline why you will need to transport live animals. This includes animals that will be transported back to base camp and later released or euthanized. Refer to the link below for all wildlife research policies and guidelines, which includes the guidelines for transportation of live animals.* [*WEC Transportation of live animals policy*](http://www.environment.sa.gov.au/files/sharedassets/public/plants_and_animals/wec-transportation-of-live-animals-policy-gen.pdf)

**45. Is transport of live animals necessary and if so what method and precautions will be used?**

*This includes transport to a base camp for processing or species identification.*

**46. How will the animals be confined?**

*For example, in calico bags suspended from a pole, or in plastic containers with wet sponges etc.*

**47. What shelter/bedding will be provided?**

**48. How many animals per container?**

**49. Will food and/or water be provided? Give details.**

**50. What precautions will be taken to protect animals from temperature extremes?**

**51. What is the maximum length of time that animals will be held in this way?**

## **Identification of Individual Animals**

***If you are not marking animals for individual identifying move to Tracking or Monitoring Technologies* *question 56.***

*Individual identification (e.g., by means of a photo, microchip, paint, or ear tag) is not always required for survey work. If you do need to identify individuals, use this section to provide background information on why it is necessary, and make clear the time frame over which the identification needs to last. If possible, please include photographs of equipment being used.*

**52. How will animals be individually identified?**

**53. If animals will be marked temporarily or permanently, describe how this will be done.**

**54. If animals are to be marked permanently, give evidence that the potentially negative consequences of any marking technique are outweighed by the benefits gained using this technique in your research.**

**55. Animals should only be marked permanently when a project is sufficiently funded to ensure that efforts can be made to recapture/relocate the marked animal/population. Explain whether there is such funding.**

Tracking or Monitoring Technologies

*For example, radio-collars, logging devices. If possible, please include photographs of equipment being used.*

***If you are not tracking or monitoring animals, move to Animals Housing question 66.***

**56. Give examples (from published literature) of research projects which have used this (or similar) devices and successful attachment techniques, for the taxonomic group concerned.**

**57. If you have not used the proposed equipment and methods previously, give details of any experienced researchers you have consulted for advice.**

**58. What are the potential negative impacts on the animal of having a device attached or implanted?**

**59. If the attachment method has not previously been used in the field under similar circumstances, the attachment methods should be tested on captive animals before using them in the field. Has this been done?**

**60. What is the total weight and the dimensions of the transmitter/logger plus the attachment device? Express this as a percentage of the weight of the animal, taking sex and age into account.**

**61. Explain how the transmitter/logger will be attached or implanted.**

**62. How long will the transmitter/logger remain on/in the animal?**

**63. How will the transmitter/logger be retrieved? If not retrieved, explain why.**

**64. If a collar or harness is used, is there a break-away or rot-away section? If not, why not?**

**65. Transmitters/loggers should only be attached when project funding guarantees the ability to monitor a tagged animal for the lifespan of the device, or until the animal is recaptured for device removal or the device is shed. Explain how such funding is assured.**

Animals Housing

***If you are not housing animals, even on a temporary basis (e.g., for identification or to release at dusk), move to Section E, question 76 – Purpose, Procedures, Distress and Substances Administered.***

**66. Will animals be housed or held (short-term or long-term) after capture?**

**67. Justify why animals need to be housed and not released immediately.**

**68. Where will the animals be housed?**

**69. Describe the containment method (and state dimensions of any cages/pens/aquarium).**

**70. What shelter/bedding will be provided?**

**71. How many animals per container/enclosure?**

**72. What will be the duration of housing?**

**73. What will animals be fed, and how often will they be fed?**

**74. Who will be responsible for the care of the animals? Provide emergency contact details.**

**75. If yes, please provide details of the permit/authorisation number(s) and holder(s). If you have applied for a permit but have not yet received it, please state the current status of your application.**

Section E – Purpose, Procedures, Distress and Substances Administered.

Monitoring of Potential Pain and Distress

**76. Identify and justify all procedures with potential to cause pain or distress. What steps will be taken to avoid or minimise such pain or distress?**

**77. Detail the monitoring that will be made of the animals during the project, especially if surgery is performed or devices attached.**

*Attach a Monitoring Record Sheet and identify who will complete it and at what frequency.*

Purpose of the Project

**78. Please select only one option below.**

|  |  |
| --- | --- |
| [ ]  | The understanding of human or animal biology. |
| [ ]  | The maintenance or improvement of human or animal welfare. |
| [ ]  | The improvement of animal management or production. |
| [ ]  | The achievement of education objectives. |
| [ ]  | Environmental study. |

Procedure Category

**79. Please select all the applicable options below.**

|  |  |
| --- | --- |
| [ ]  | Observational Studies: e.g., behavioural study, feeding trial, pitfall trapping, obtaining weights and body measurements. |
| [ ]  | Animal Unconscious; No Recovery: Animal killed prior to commencement of project or killed while under general anaesthetic e.g., killing animals for voucher specimens. |
| [ ]  | Minor Conscious Intervention: No Anaesthesia: e.g., injections, leg-banding, blood sampling, fitting radio-collars, attaching transmitters with glue or tape, toe or ear clipping for identification purposes, implanting microchips without anaesthesia. |
| [ ]  | Minor Procedures with Recovery: e.g., Organ biopsies, attaching radio-collars or transmitters under anaesthesia, implanting microchips under anaesthesia, removing teeth, micro CT. |
| [ ]  | Major Surgery with Recovery: e.g., bone surgery, implanting abdominal radio-transmitters. |
| [ ]  | Minor Physiological Challenge: e.g., minor infection, minor or moderate genetic deformity, early oncogenesis; residue testing. |
| [ ]  | Major Physiological Challenge: e.g., major infection, oncogenesis without pain alleviation; environmental deprivation for extended periods. |
| [ ]  | Death as an Endpoint: e.g., lethality testing, vaccine testing where death is a planned and necessary part of the study (see Code definition and clause 1.13). |

Pain/Distress Classifications

**80. Please select all the applicable options below.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Category** | **Procedures** | **Extent and Duration Suffering** |
| [ ]  | No pain or distress |       |       |
| [ ]  | Mild pain or distress |       |       |
| [ ]  | Moderate pain or distress |       |       |
| [ ]  | Substantial pain or distress |       |       |
| [ ]  | Severe pain or distress (Animals in this category must be humanely killed) |       |       |

Animals Required

*The WEC understands that it is not always possible to accurately predict how many animals will be captured in some studies, however, an attempt must be made to explain the number of animals which need to be caught to satisfy your research purpose.*

**81. State the number of animals to be used in the table below.**

*Attach a separate list if necessary.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Common Name | Scientific Name | Sex | Age orSize | TotalNumber fordurationof project | Explanation if total number is unknown |
|       |       |       |       |       |       |
|       |       |       |       |       |       |
|       |       |       |       |       |       |
|       |       |       |       |       |       |
|       |       |       |       |       |       |
|       |       |       |       |       |       |

Animal Number Justification

*Irrespective of whether the research is likely to cause distress to the animals, the WEC needs to assess whether or not the use of animals will allow worthwhile scientific or educational objectives to be met. Each project must use no more than the minimum number of animals necessary to ensure scientific and statistical validity*.

**82. Justify the number of animals required and explain why they are necessary.**

Administered Substances

**83. Please select all the applicable options below.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Administered substance | Dose Rate(mg/kg) | Frequency | RouteAdministered& needle size | Concentration (mg/ml) & total dose (mg or ml) to be given | Possible adverse effects of administration or withdrawal of substance? |
| AnaestheticsBrand Name:      Concentration of active substance specified in packaging:       |       |       |       |       |       |
| Post-Operative AnalgesiaBrand Name:      Concentration of active substance specified in packaging:       |       |       |       |       |       |
| SedativesBrand Name:      Concentration of active substance specified in packaging:       |       |       |       |       |       |
| AntibioticsBrand Name:      Concentration of active substance specified in packaging:       |       |       |       |       |       |
| Other MedicationsBrand Name:      Concentration of active substance specified in packaging:       |       |       |       |       |       |
| Research Compounds/ Test substances/ Devices/BiologicalsBrand Name:      Concentration of active substance specified in packaging:       |       |       |       |       |       |
| Humane Killing AgentsBrand Name:      Concentration of active substance specified in packaging:       |       |       |       |       |       |

**84. What training and experience do you have in using these agents?**

**85. If novel test compounds are to be used in an experiment or screening assay, what is known about the toxicity of these compounds? Please explain how this information is to be found or the lack of knowledge managed.**

Section F - Other Legislative Requirements

**86. In addition to the requirements of the *Animal Welfare Act 1985*, is the acquisition, retention, or use of the animals subject to any permit, law or regulation of the State or Commonwealth?**

*For example:*

* *Scientific Permit number under the National Parks and Wildlife Act 1972,*
* *Import Permit and/or Export Permit (if moving animals across state borders).*
* *Australian Bird and Bat Banding Scheme (ABBBS) Banding Authority.*
* *Ministerial Exemption under Section 115 of the Fisheries Management Act 2007,*
* *SA Health Department Controlled Substances Licence*

[ ]  Yes [ ]  No

**87. If yes, please provide details of the permit/authorisation number(s) and holder(s).**

Section G - Management of Unexpected Adverse Events

*This section does not apply to animals that are sick or injured through natural causes.*

*It applies to an animal that has died or been injured as a direct result of your project. If the adverse event has not been foreseen and approved in the application, it must be reported using the* [*WEC Adverse Event form*](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fcdn.environment.sa.gov.au%2Fenvironment%2Fdocs%2FWECForm_adverse-event-form.docx&wdOrigin=BROWSELINK) *as soon as reasonably possible following the event. Reports should be submitted to the WEC Executive Officer via* *email**. Refer to the* [*Adverse events reporting policy*](https://cdn.environment.sa.gov.au/environment/docs/WEC-Reporting-adverse-events-policy.pdf) *(revised 2024) for further clarification.*

**88. What types of injuries might arise that would result in the need for animal(s) to be euthanised?**

**89.** **What will happen to an animal (native or feral) that, due to this project, is sick or injured?**

*Please note that the WEC does not generally approve passing sick or injured animals to wildlife carers.*

**90. If an animal needs to be euthanised in an emergency, how will this be done, and by whom?** **Include options for an after-hours emergency.**

**91. At what point, if any, will the activities be stopped (prior to the planned completion date)?**

**92. Identify any other relevant emergencies that may arise and explain what procedures are in place to deal with those emergencies.**

*For example, how would you manage if unforeseen events such as sick team members, extreme weather or vehicle breakdown occurred?*

Section H – Ethical Issues

*Discuss the ethical considerations of this project, considering the impact on the welfare of the animals and the anticipated scientific value.*

**93. Please explain why wild animals are required. Can a captive population be used instead?**

**94. Please discuss the ethical issues that the WEC will need to consider when reviewing this proposed experimentation.**

*Your answer should address the 3Rs: Replacement, Reduction and Refinement.*

*Please state whether or not you have found any improvements for the currently recommended WEC policies that define best practice in fauna survey methods. Report any streamlining or alteration of survey procedures that you are using that improve animal welfare beyond what is specified in the current WEC policy documents relating to field survey activities. (See Clauses 1.18–1.30 of* [*the Code*](https://www.nhmrc.gov.au/_files_nhmrc/publications/attachments/ea28_code_care_use_animals_131209.pdf)*).*

*Your answer should address the 3Rs, Replacement, Reduction & Refinement. (See Clauses 1.18–1.30 of* [*the Code*](https://www.nhmrc.gov.au/about-us/publications/australian-code-care-and-use-animals-scientific-purposes)*).* ***“Not applicable” is not an acceptable response.***

|  |  |
| --- | --- |
| **Ethical Issues:***For example, state:* *• the welfare cost to the animal**• how the level of pain/discomfort is justified* *• How this meshes with the cost/benefit* |       |
| **Reduction:***State why you cannot use fewer animals.* |       |
| **Refinement:***Explain what you are doing to reduce the impact on the animals you are using* |       |
|  **Replacement:***Consider alternatives. Your response, should include:** *A list of any potential alternatives to animal use*
* *Whether any of these alternatives would be used*
* *Details of literature searches you have undertaken.*

*This answer should explain why animals need to be used at all.* |       |

Section I – New Information or Understanding Sought

*It is the responsibility of the investigator to explain to the WEC why the project needs to be conducted and what the benefits are. Unnecessary duplication is unacceptable.*

**95. Please explain how your proposal adds in a meaningful way to an existing body of knowledge.**

**96. In what way does this proposal relate to your previous or concurrent work?**

*How does this proposal fit into the broad research strategy/interest of your group.*

**97. Please list your relevant published articles.**

**98. Where do you propose to publish the results and/or make the information available to the wider community?**

**99. Please indicate where your data will be lodged.**

**100. How will you minimize health risks posed to animals captured during the survey?**

*For example, transmission of pathogens or parasites from one animal to another.*

**101. Attachments Summary Checklist**

|  |  |
| --- | --- |
| Type | Attachment |
| Relevant Standard Operating Procedures (SOPs) | [ ]  Yes [ ]  No |
| Relevant Publications | [ ]  Yes [ ]  No |
| Monitoring Record Sheets | [ ]  Yes [ ]  No |
| Other Please detail:       | [ ]  Yes [ ]  No |

# **Section J – Credentials of Participants**

**102. Credentials of all those participating in the project.**

*This table relates to those who are actively participating in the project. Do not include trainees, observers or people working under the direct supervision.*

*(Add rows if required)*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Name**  | **Email address** | **Relationship to Primary Investigator** | **Qualifications** | **Experience** | **Procedures** | **Date of ethics training** |
|  |  | *WEC needs email addresses to send on-line training packages to participants as required* | *For example, employee, co-worker, volunteer, contractor etc* | *Formal qualifications (school, TAFE, university)* | *Detail the experience each participant has in the procedures to be undertaken with the species being used (if no experience, describe how relevant training and supervision will be obtained)* | *In which**procedure(s) is this person involved?* | *Date this person undertook WEC animal welfare user training (online). WEC training must be completed every three years* |
| Primary Investigator: |       |  |  |       |       |       |       |
| Co-investigator |       |  |  |  |  |  |  |
| Assistants |       |  |  |       |       |       |       |
|       |  |  |       |       |       |       |
|       |  |  |       |       |       |       |

Section K - Declarations

|  |  |
| --- | --- |
| Project Title: |  |

**Declaration by the Primary Investigator and Co-investigator**

We hereby declare that, to the best of our knowledge:

* The information contained in this application is complete and accurate.
* This proposal conforms to the Code (8th Edition 2013) and the SA *Animal Welfare Act 1985*.
* We have read Section 2 of the Code which sets down the responsibilities of investigators.
* The Primary Investigator accepts responsibility for the conduct of all procedures detailed in this application and for the supervision of all personnel delegated to perform any such procedures.
* We agree to comply with the procedures described and any conditions imposed by the WEC.
* Sufficient and adequate resources will be available to undertake the proposed study.
* We are satisfied that all assistants are familiar with and will comply with relevant legislative requirements and the Code (8th Edition 2013).
* We are satisfied that all assistants (as named in the table at Question 100) have read this application and accept the responsibilities detailed therein to the extent of their involvement in this project.
* The Co-investigator is willing and able to assume the roles and responsibilities of the Primary Investigator if required to do so.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Signature** | **Date** |
| Primary Investigator |       |       |       |
| Co-investigator |       |       |       |

**Declaration by the Institutions Nominated Authority**

*This is a person who has the authority to sign documents on behalf of the Department/organization.*

I hereby declare that:

* I am satisfied that the Primary and Co-investigators have the appropriate qualifications and experience to carry out the work with minimum distress to the animals.
* I believe this work meets legislative requirements and requirements of the Code.
* I have read the application, and I am satisfied that this work is of sufficient scientific merit for my department/organisation to be involved in it and sufficient and adequate resources will be available to undertake the proposed study.

|  |  |  |
| --- | --- | --- |
| **Nominated Authority**  | **Signature** | **Date** |
|       |       |       |

Attachment: Relevant Standard Operating Procedures

*Attach as pdf pages or if text, by copy-paste into field below.*

Attachment: Relevant Publications

*Attach as pdf pages or if text, by copy-paste into field below.*

Monitoring Record Sheets

*Attach as pdf pages or if text, by copy-paste into field below.*

Attachment: Other

*Attach as pdf pages or if text, by copy-paste into field below.*